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Offer Conveyance - Acknowledgement

Form 109

for use in the Province of Ontario

GENERAL USE: This form is meant to assist in confirming that an unsuccessful offer was presented. This could occur with either the Seller or the Buyer depending on who is presenting the offer.

The first portion of the form identifies the details of the parties and the property. This includes the names of the Buyer, the Brokerage with whom the Buyer is working and the individual broker or salesperson with whom the Buyer is working. In addition from the Seller's side, the Seller is identified as well as the Brokerage with whom the Seller is working and the individual Broker or Salesperson with whom the Seller is working.

BUYER:

CO-OPERATING/BUYER'S BROKERAGE:

SALESPERSON/BROKER/BROKER OF RECORD:

SELLER:

LISTING BROKERAGE:

SALESPERSON/BROKER/BROKER OF RECORD:

The property that is the subject of the offer is identified.

PROPERTY:

At this point in the form there is a confirmation that the offer was presented at a specific time and date and was not accepted or signed back.

Thank you for your offer/counter offer.

I hereby confirm that your offer/counter offer **was conveyed** at on the day of, 20....., (a.m./p.m.) and **was not accepted or signed back.**

There is a place for the Seller to provide comments, such as, how many offers were presented.

Comments: (e.g. Number of competing offers).

This form may be used where there are offers for purchase and sale as well as offers for leases or rentals.

For the purposes of this Acknowledgement, "Seller" includes vendor, landlord and lessor, and "Buyer" includes purchaser, tenant and lessee.


This confirmation is signed by either the Seller or the Buyer as the case may be.

.....
(Signature of Seller/Buyer)

.....
(Date)

.....
(Signature of Seller/Buyer)

.....
(Date)

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